AQR Coordinators

- Attend the two hour AQR workshop in August/September

- Delegate responsibility among colleagues for sections of the report as necessary

- Ability to navigate and retrieve information from WEAVE online as necessary

- Liaison communication/updates with the Office of Assessment and Institutional Effectiveness as necessary (periodic progress reports; requests for consultation/help)

- Liaison communication with the department chair and dean’s office as necessary

- Submit the final report in mid-November